



## TeX Register Access Change Request

Please give / remove access to the TeX register on behalf of the below TeX registered company for the following user(s):

Company Name: \_\_\_\_\_

### User 1

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Register Access:

### User 2

Name: \_\_\_\_\_

Job title: \_\_\_\_\_

E-mail: \_\_\_\_\_

Telephone: \_\_\_\_\_

Register Access:

The TeX relationship manager must confirm and authorise all changes to TeX register access, please ensure this form is submitted by the TeX relationship manager.

### **Next Steps**

Save the completed form and send as an attachment by email to [tex@tisa.uk.com](mailto:tex@tisa.uk.com).

The TeX administration team will action your request within 2 business days of receipt and request an update to the TeX register (usually completed within 2 business days).